

To enroll into the class on-line

Class Name: PHY2044

Class Key: K25174L932

To enroll you will need:

- The Class Key. (See above.)
- Connection to the Internet.
- Enrollment Code. (Supplied with the response pad.)
- Key pad serial number. (To find the serial number for your response pad, press the PWR/JOIN button to turn on the response pad. The serial number is shown on the LCD screen; it begins with “r1...”.)
- Method of Payment. (Credit card or personal check).

Enrolling through CPSONline

If you enroll through CPSONline, you will first need to setup a CPSONline account.

To create an Account

1. Go to www.einstruction.com.
2. Click on the **Students** link at the top left of the window.
3. Select your school or university from the drop-down menu.
4. Click **Choose Site**.
5. Enter your serial number in the space provided. ***You can find your serial number on your LCD screen when you turn on your pad.***
6. Click **Create Your Account**.
7. Create a CPSONline Username and Password and fill in your contact information. (***Make a note of your username and Password ... you may need it later.***) Click **Submit** to create your account.

You have now created a CPSONline account. You can use your CPSONline username and password to login anytime to CPSONline. Now you can enroll your pad in your class.

Enroll in a Class

1. Click **Yes** to enroll immediately in your class.
2. Enter your **Class Key** in the space provided. If you have a Code, enter it in the Code box. (***Note that a Code is not required.***)
3. Click **Submit** and choose your payment options. Click **Continue**.
4. Fill in your billing information and click **Continue**. Your Pad ID number number for the class will appear ... **make a note of your Pad ID number**.
5. To join an additional CPSONline class, click the **Enroll in a class** button from the main menu.
6. Once you have finished enrolling in all of your classes, click **Log Out**. In order for CPSONline to properly record your information, you must log out of CPSONline.

NOTE: If you enroll in more than one class using CPS, your response pad may have a different Pad ID number for each class. Note your assigned response pad number after you enroll for each class, and use the reminder emails from eInstruction to keep track of your information.

Using CPSRF in your class

The eInstruction response pad is easy to use with CPS. Use the information below to learn how to use the buttons on the pad. If you have any questions, log onto www.einstruction.com and use the Customer Support menu option. Type in your name and enter the live chat room for immediate help. You can also reach Technical Support at 1.888.333.7532.

- Join – the response pad automatically searches for a class roster to join whenever you turn on the pad.
- Initiate Join – to have the response pad begin searching for a class roster to join, turn on the response pad and press the PWR/JOIN button.
- Manually Join – to manually join a class, turn on the response pad and press the PWR/JOIN button twice. Join: appears on the LCD screen. Type in the channel number for the class roster you would like to join ... the channel number is 21. Press Send.
- Use Negative Numbers – make a numeric response positive or negative by pressing the +/- button.
- Enter Equations – create equations by entering symbols into your response with the Sym button. You can include the following symbols: X, Y, =, (), . (decimal), + (plus operator), - (minus operator), / (division operator), * (multiplication operator), (space)
- View Response Pad Information – to view the response pad channel, roster number, and firmware version, turn the pad on and press the < button.
- View Serial Number – to view the serial number for your response pad, simply press the PWR/Join button to turn on the response pad. The serial number displays in the LCD screen as your response pad searches for a class roster to join. Your serial number will begin with “r1...”.
- Adjust LCD Screen Contrast – to adjust the LCD screen contrast, press the > button. Use the A1 button to decrease the contrast and the C3 button to increase contrast.

RGJ
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